

CURRICULUM of COMPETENCY UNIT (CoCU)

Sub Sector	EARLY CHILDHOOD EDUCATION (PRESCHOOL EDUCATION)						
Job Area	PRESCHOOL TEACHING						
Competency Unit Title	PRESCHOOL TEACHING AND LEARNING						
Competency Unit Descriptor	<p>This Preschool Teaching and Learning Competency Unit is to develop children aged 4 - 6 in the developmental domains of physical, social, emotional, intellectual and spiritual through effective formal and informal teaching-learning processes.</p> <p>The Preschool Teacher is responsible for planning and executing preschool education programme to teach young children effectively by adopting appropriate approaches and practices to ensure the holistic development and well-being of children in accordance to the National Preschool Curriculum Standard (NPCS / KSPK).</p> <p>Pre-Requisite: ET-012-3:2012-C01 Preschool Children's Health, Safety and Security Assurance ET-012-3:2012-C03 Class Management</p>						
Competency Unit ID	ET-012-3:2012-C02	Level	3	Training Duration	200	Credit Hours	20

Work Activities	Related Knowledge	Applied Skills	Attitude / Safety / Environmental	Training Hours	Delivery Mode	Assessment Criteria
1. Analyse requirements and contents of National Preschool Curriculum Standard (NPCS / KSPK).	1.1 Introduction to NPCS / KSPK. 1.2 The philosophy and aims of NPCS / KSPK. 1.3 Contents and requirements of NPCS / KSPK:	1.1 Interpret NPCS / KSPK: i. Six strands (tunjang): <ul style="list-style-type: none"> • Communication, • Spiritual, • Humanities, • Interpersonal, • Physical and Aesthetics, 	<u>Attitude:</u> i. Meticulous in interpreting NPCS / KSPK ii. Resourceful in determining contents and requirements of	<u>Knowledge</u> 1.5 hrs	<u>Knowledge:</u> <ul style="list-style-type: none"> • Lecture • Group Discussion • Q&A 	1.1 Philosophy and aims of NPCS / KSPK specified. 1.2 Six strands of NPCS / KSPK defined.

Work Activities	Related Knowledge	Applied Skills	Attitude / Safety / Environmental	Training Hours	Delivery Mode	Assessment Criteria
	i. Six strands (tunjang): <ul style="list-style-type: none"> • Communication, • Spiritual, • Humanities, • Interpersonal, • Physical and Aesthetics, • Science and Technology. ii. Related skills for respective strands. iii. Content Standards – suggested teaching strategies. iv. Learning Standards – age-appropriate learning activities.	<ul style="list-style-type: none"> • Science and Technology. ii. Related skills for respective strands. iii. Content Standards – suggested teaching strategies. iv. Learning Standards – age-appropriate learning activities. 1.2 Identify relevant contents of NPCPS / KSPK.	NPCPS / KSPK iii. Decisiveness in identifying the contents and requirements of NPCPS/ KSPK.	<u>Skills:</u> 2.5 hrs	<u>Skills:</u> <ul style="list-style-type: none"> • Workshop • Presentation 	
2. Plan teaching and learning activities	2.1 Child Development. 2.2 Child Psychology. 2.3 Developmentally Appropriate Practices (DAP). 2.4 Teaching and learning approaches and methodologies. 2.5 Content standard and learning Standard of NPCPS / KSPK.	2.1 Identify developmentally appropriate learning activities. 2.2 Determine meaningful, purposeful and fun-filled learning activities. 2.3 Prepare a variety of age appropriate teaching and learning materials.	<u>Attitude:</u> <ul style="list-style-type: none"> i. Meticulous in planning the lessons. ii. Resourceful in preparation of materials and activities. iii. Creative and innovative in planning teaching and 	<u>Knowledge</u> 1.5 hrs <u>Skills:</u> 4.5 hrs	<u>Knowledge:</u> <ul style="list-style-type: none"> • Lecture • Group Discussion • Q&A <u>Skills:</u> <ul style="list-style-type: none"> • Assignment • Workshop • Presentation 	2.1 Lesson plan details, (subject matter, learning outcome, materials, assessment, etc.) documented according to NPCPS / KSPK format. 2.2 Age appropriate teaching

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	2.6 Methods of obtaining teaching and learning resources / materials. 2.7 Lesson Plan Format.	2.4 Source for teaching and learning materials from various resources. 2.5 Create learning environment according to contents.	learning activities and preparing materials. <u>Safety:</u> <ul style="list-style-type: none"> Adhere to health, safety and security, environmental rules and regulations. 			strategies, equipment and learning activities stated in lesson plan. 2.3 Lesson plans produced as per Developmentally Appropriate Practices (DAP)
3. Carry out lessons planned	3.1 Principles of Early childhood Education. 3.2 Class Management 3.3 Preschool Appropriate Practices (Pedagogy). 3.4 Methods and techniques of teaching and learning. 3.5 Characteristics and appropriateness of the resources and materials 3.6 Utilisation of spaces, appropriate teaching materials and equipment.	3.1 Execute lesson planned with good practices. 3.2 Apply class management skills. 3.3 Apply methods and techniques. 3.4 Create conducive learning environment. 3.5 Utilise the learning centres according to contents.	<u>Attitude:</u> <ol style="list-style-type: none"> Creative in conducting teaching strategies & learning activities. Sensitive to children's needs and developmental domains Enthusiastic in conducting activities. 	<u>Knowledge</u> 1.0 hr <u>Skills:</u> 4.0 hrs	<u>Knowledge:</u> <ul style="list-style-type: none"> Lecture Discussion Q & A <u>Skills:</u> <ul style="list-style-type: none"> Teaching Practicum Simulations - Role Play 	3.1 Children's participation in teaching and learning process observed. 3.2 Teaching and learning activities executed as per lessons planned. 3.3 Age appropriate resources and materials utilised. 3.4 Feedback on teaching and learning

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			<u>Safety:</u> i. Adhere to health, safety and security, environmental rules and regulations.			recorded.
4. Evaluate effectiveness of lessons executed	4.1 Methods of assessment 4.2 Evaluation procedures 4.3 Modification procedures referring to NPCS / KSPK. 4.4 Application of appropriate measures (for enhancement and further improvement)	4.1 Comply with assessment methods and procedures. 4.2 Record the evaluation of children's progress. 4.3 Review the effectiveness of the lesson executed. 4.4 Follow up on the reviewed lesson plan.	<u>Attitudes:</u> i. Non-bias and non-judgemental in the assessing and evaluating procedures towards the children. ii. Follow up measures are applied persistently. <u>Safety:</u> N/A	<u>Knowledge</u> 1.5 hrs <u>Skills:</u> 3.5 hrs	<u>Knowledge:</u> • Lecture • Q&A • Briefing on evaluation procedures <u>Skills:</u> • Group discussion. • Presentation	4.1 Methods of assessment applied. 4.2 Self assessment on the delivery reflected. 4.3 Intended children's learning outcomes reviewed. 4.4 Follow up strategies prepared and executed.

Employability Skills

Core Abilities	Social Skills
02.10 Prepare reports and instructions 02.11 Convey information and ideas to people 03.09 Manage and improve performance of individuals 03.10 Provide consultation and counselling 03.15 Liaise to achieve identified outcomes 03.16 Identify and assess children's needs 04.06 Allocate work 05.01 Implement project/work plans 05.02 Inspect and monitor work done and/or in progress 06.07 Develop and maintain networks	1. Communication skills 2. Conceptual skills 3. Learning skills 4. Interpersonal skills 5. Multitasking and prioritising 6. Self-discipline 7. Teamwork 8. Integrity

Tools, Equipment and Materials (TEM)

ITEMS	RATIO (TEM : Trainees)
1. NPC / KPK and NPCS / KSPK	1:1
2. Standard Operating Procedure (SOP)	1:1
3. Regulatory and Statutory Body Requirement, i.e. Education Act 550 (1996), Child Act 2001, Convention on the Rights of the Child (1999), Child Protection Act (1999)	1:1
4. Educational tools and teaching aids	1:5
5. Stationery – Art blocks, paint brushes and paints, pencils, eraser	1:5
6. Record book	1:1
7. Multimedia – radio, TV, computer, DVD	1:1
8. Whiteboard, whiteboard eraser and markers	1:25
9. Resource books and references	1:25
10. Various types of jotter book	1:25

References

REFERENCES	
1.	Bahagian Pembangunan Kurikulum, Kementerian Pelajaran Malaysia. Akta Pendidikan Prasekolah (1996): <i>Kurikulum Prasekolah Kebangsaan (2003)</i> .
2.	Bahagian Pembangunan Kurikulum, Kementerian Pelajaran Malaysia. (2010) <i>Kurikulum Standard Prasekolah Kebangsaan, Dokuman Standard Kurikulum Prasekolah</i> . ISBN: 978-967-5094-64-4
3.	Bahagian Pembangunan Kurikulum, Kementerian Pelajaran Malaysia. (2010) <i>Modul Pentaksiran Perkembangan Murid di Prasekolah</i> . ISBN: 978-967-5094-62-0
4.	Ministry of Human Resources. (August 2008). <i>Handbook on social skills and social values in Technical Education and vocational training</i> . (2 nd Ed.) ISBN:978-967-5026-20-1
5.	Beaty, J. J. (2008). <i>Skills for Preschool Teachers</i> (8 th ed.). New Jersey: Pearson Education Inc. ISBN-13: 978-13-158378-8
6.	Beaty, J. J. (1996). <i>Preschool Appropriate Practices</i> (2nd ed.). Orlando: Harcourt Brace College Publishers. ISBN: 0-15-502633-X.